

The Indian River County District School Board met on Tuesday, June 11, 2013, at 6:00 p.m. The business meeting was held in the Teacher Education Center located at the J.A. Thompson Administrative Center, 1990 25th Street, Vero Beach, Florida. School Board Members attending were: Chairman Carol Johnson, Vice Chairman Claudia Jiménez, and Board Members: Jeff Pegler, Matthew McCain, and Karen Disney-Brombach. Dr. Frances J. Adams, Superintendent of Schools, and School Board Attorney Suzanne D'Agresta were also present.

### **Business Meeting**

- I. Meeting was called to order by Chairman Johnson.
- II. Invocation was given by Chairman Johnson
- III. Pledge of Allegiance to the Flag was led by Board Member, Mr. Pegler.
- IV. ADOPTION OF AGENDA – Chairman Johnson  
Chairman Johnson called for a motion to adopt the Orders of the Day that would include the changes to Consent E and moving Consent B to follow Action item J. Mrs. Disney-Brombach moved approval. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.
- V. PRESENTATIONS  
No presentations
- VI. CITIZEN INPUT – Chairman Johnson  
Richard De La Cruz requested to speak on termination.  
Beth Weatherstone requested to speak on organizational chart.  
Elena Marine requested to speak on common core.  
Reneé Mathis Boesch requested to speak on common core.  
Denyse Armstead requested to speak on common core.  
Rosemarie Wilson requested to speak on common core.  
Patti Sullivan requested to speak on common core.
- VII. CONSENT AGENDA  
Mr. Pegler moved approval of the Consent Agenda, including the amendments to Consent E and moving Consent B to follow Action J. Mrs. Disney-Brombach seconded the motion and it carried unanimously, with a 5-0 vote.  
**A. Approval of Minutes – Dr. Adams**
  1. Food Services Workshop held 5/28/2013
  2. Business Meeting held 5/28/2013Superintendent recommended approval.

**B. Approval of Personnel Recommendations – Ms. Roberts**

Item was moved to follow Action J.

**C. Approval of Budget Amendments – Mr. Morrison**

This request was for approval of the following budget amendments for fiscal year ending June 30, 2013:

Amendment # 2 - Special Revenue – Other

Amendment # 4 - General Fund for months of March and April

Superintendent recommended approval.

**D. Approval of Donations – Mr. Morrison**

A donation in the amount of \$1,763.26 was received from the Knights of Columbus Council #5629. The funds would be used for student needs approved by the Principal. Superintendent recommended approval.

**E. Approval of Request to Write-off Uncollectible Checks to Schools – Mr. Morrison**

The Superintendent recommended approval to write-off, as uncollectible, checks received by schools that were dishonored by the maker's bank and returned as unpaid. The total dollar amount was \$848.00. Attached was a list of checks that remained uncollected for the calendar year that ended on December 31, 2012. To date, all attempts to recover the money, both by staff members and the District's check recovery program, were unsuccessful. Superintendent recommended approval.

**F. Approval of Extended Day Program 2013-14 Renewal – Mrs. D'Albora**

The Extended Day Program offered before and after school daycare services to all families regardless of economic status for grades K – 5th. Students must be able to participate in a large group. Adult and Community Education collaborated with the elementary schools to offer such care. The Fee Schedule was attached. Superintendent recommended approval.

**G. Approval of Early Learning Coalition Contract with Extended Day Program 2013-14 Renewal – Mrs. D'Albora**

This was an Extended Day Program request for the renewal contract with the Early Learning Coalition to provide services for the before and after school care. The purpose of the contract was to allow the School District to become a provider of Early Learning Coalition. Based upon Florida Statutes, Department of Children and Families, and United for Families, Early Learning Coalition provided financial assistance for families whose children attended the Extended Day Program. This contract was effective from July 1, 2013, through June 30, 2014. Superintendent recommended approval.

**H. Approval of the 2013-14 Adult Education Tuition and Fees Renewal – Mrs. D’Albora**

According to Section 1009.22(3)(e), Florida Statutes, each School District must establish a fee schedule for students enrolled in Adult and Community Education programs. Effective July 1, 2013, the 2013-2014 tuitions for Adult Education were \$2.80 per hour (standard fee rate) for career programs for Florida residents that included student financial aid, capital improvement fee, technology fee, and \$30 per term for adult general education and ELL programs. No cost to the District. Superintendent recommended approval.

**I. Approval of Big Brothers Big Sisters Interagency Agreement Renewal for 2013-2015 – Mrs. D’Albora**

This agreement outlined a mentoring collaborative between the School District and Big Brothers Big Sisters (BBBS). Mentors would be recruited, screened, and trained by BBBS. These mentors would serve students in our elementary schools. No cost to the District. Superintendent recommended approval.

**J. Approval of Follett Destiny License Renewal for 2013-14 Renewal – Mrs. D’Albora**

Follett Destiny provided the District with a browser-based, library management solution that combined circulation, cataloging, searching, reporting, and management in one centrally installed library system. Attached was the license renewal covering the period beginning on 7/01/2013 and ended on 6/30/2014. Also attached was the most recent contract signed in 2005. The cost impact was \$24,993.60. Superintendent recommended approval

**K. Approval of Hosting Services Agreement Renewal with Performance Matters for 2013-14 – Mrs. D’Albora**

Since 2004, Performance Matters provided the District with PM2, an assessment and data management system for analyzing student performance on state and local assessments. In 2012, the FASTe system was purchased to collect and store multiple data elements; such as, electronically collecting data from the teacher evaluation system. Attached was the license renewal for both products, covering the period beginning on 7/01/2013 and ended on 6/30/2014. This was the final year of the current three-year, pricing agreement signed in 2011. The cost impact was \$60,000. Superintendent recommended approval.

**L. Approval of Hosting Agreement and Software License Renewal with Renaissance Learning for 2013-14 – Mrs. D’Albora**

Renaissance Learning provided all District schools with the Accelerated Reader software application that promoted independent reading and increased comprehension skills. Attached was the license renewal covering the period beginning on 8/01/2013 and ended on 7/31/2014. Also attached was the original contract signed in 2010. The cost impact was \$64,956.00. Superintendent recommended approval.

**M. Approval of Blackboard Connect License Renewal for 2013-14 – Mrs. D’Albora**

Blackboard Connect provided the District with a tool to communicate information to parents and the community in regard to emergency situations, student absenteeism, school events, and other important notifications; via telephone, email, and text messaging. The system was used by all schools and facilities and was capable of contacting the households of all District students and staff members simultaneously within minutes. Also attached was the original contract signed in 2009. This renewal was for the period of 07/01/2013 to 06/30/2014. The cost impact was \$38,184. Superintendent recommended approval.

**N. Approval of Educational Data Resources Software Maintenance Renewal for 2013-14 – Mrs. D’Albora**

Educational Data Resources, LLC (formerly CrossPointe, LLC) provided the District with support and maintenance of the TERMS software applications suite. These applications included the District’s Finance, Payroll, Human Resources, and Student Information Systems. Attached was the yearly maintenance and support renewal that covered the period beginning 7/1/2013 and ended 6/30/2014. Also attached was the original contract signed in 2005. The cost impact was \$167,416.00. Superintendent recommended approval.

**O. Approval of Mainline Maintenance Renewal for 2013-14 – Mrs. D’Albora**

IBM provided the District with support, maintenance, and hardware failure replacement of the IBM i5 computer system. This was the core technology system that ran all critical business applications such as the HR, Payroll, Finance, and Student systems. Attached was the yearly maintenance and support renewal covering the period of 7/01/2013 to 06/30/2014. The cost impact was \$32,951.13. Superintendent recommended approval.

**P. Approval of Microsoft School License Agreement Renewal for 2013-14 – Mrs. D’Albora**

The Microsoft School License Agreement provided the District with access to the latest Microsoft operating systems (Vista/Windows 7&8), the complete Microsoft Office suite, Microsoft SharePoint, Microsoft server software, and other Microsoft applications used throughout the District. The District has had a School License Agreement with Microsoft since 1999. A School Agreement license provided the District with a greatly reduced cost over purchasing each software title individually. Attached was the license renewal covering the period beginning on 7/01/2013 and ending on 6/30/2014. This was the final year of the attached three-year contract signed in 2011. The cost impact was \$187,008.84. Superintendent recommended approval.

**Q. Approval of the East Coast Technical Assistance Center (ECTAC) Renewal 2013-14 – Mrs. D’Albora**

This contract was between Seminole County School Board and the School Board of Indian River County. The 2013-14 contract renewal fee was \$6,800. The contract would be in effect through June 30, 2014. Indian River County’s Title I, Part A funds were designated for ECTAC services. Superintendent recommended approval.

VIII. ACTION AGENDA

**A. Approval of Resolution 2013-08 Accepting the Apportionment Plan of the Indian River County Metropolitan Planning Organization (MPO) – Chairman Johnson**

In 2003 the Indian River County’s Metropolitan Planning Organization’s (MPO) Apportionment Plan was amended to add the School District of Indian River County as a voting member. On April 10, 2013, the MPO approved the attached Plan that also retained the current 12-member MPO voting structure. Prior to the Plan’s submission to the Florida Department of Transportation and the Governors’ Office for review, the Apportionment Plan must be accepted or rejected via Resolution by each general purpose government within the MPO area. Superintendent recommended approval

Mr. Pegler moved approval of Resolution 2013-08 accepting the Apportionment Plan of the Indian River County Metropolitan Planning Organization (MPO). Ms. Jiménez seconded the motion. Chairman Johnson

called for a roll call vote as follows:

Mr. McCain	Yes
Mrs. Disney-Brombach	Yes
Mr. Pegler	Yes
Ms. Jimenez	Yes
Chairman Johnson	Yes

The vote was unanimous in favor of the motion.

**B. Approval of 2013-2014 Schoolhouse Consulting Group, Inc., Contract Renewal – Dr. Adams**

This renewal was for the 2013-2014 fiscal year for legislative services for the Treasure Coast Work Group, representing issues common to the Treasure Coast Region. School Districts participating in the Treasure Coast Work Group were: Indian River County, Martin County, Okeechobee County, and St. Lucie County. The cost for Indian River was \$6,792.50. A copy of the cover letter and invoice was attached. Superintendent recommended approval.

Mrs. Disney-Brombach moved approval of the 2013-2014 Schoolhouse Consulting Group, Inc., contract. Mr. Pegler seconded the motion and it carried unanimously, with a 5-0 vote.

**C. Approval of 2013-2014 Florida School Board Association Membership Renewal – Dr. Adams**

The Association provided invaluable Board leadership training, research, and lobbying of legislative issues. A list of their services was included in the attached memorandum. The dues would remain the same as for the previous six years at \$15,391.00. Superintendent recommended approval.

Mr. Pegler moved approval of the 2013-2014 Florida School Board Association Membership Renewal. Ms. Jimenez seconded the motion and it carried unanimously, with a 5-0 vote.

**D. Approval of 2013-2014 Salary Schedules, Pay Date Schedules, and Personnel Work Calendars – Ms. Roberts**

Attached were the 2013-2014 school year salary schedules, pay date schedule, and personnel work calendars. Superintendent recommended approval.

Mrs. Disney-Brombach moved approval of the 2013-2014 Salary Schedules, Pay Date Schedules, and Personnel Work Calendars. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

**E. Approval to Terminate Support Staff Employee – Ms. Roberts**

The Superintendent recommended termination of support staff employee, Richard De La Cruz. The grounds for this termination were contained in the attached Charging Letter. Superintendent recommended approval.

Mr. McCain moved approval to terminate support staff employee, Richard De La Cruz. Mr. Pegler seconded the motion and it carried unanimously, with a 5-0 vote.

**F. Approval of Raising Middle School Lunch Prices for 2013-14 – Mrs. D’Albora**

This request was from Section 205 of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296) that required Districts participating in the National School Lunch Program to ensure that Districts were providing the same level of financial support for lunches served to students who were not eligible for free or reduced price lunches, as they were for lunches served to students eligible for free lunches. Districts were expected to pull their weight (in relation to Federal funding) when funding their meal programs.

Current Price	New Price
\$2.25	\$2.50

This price would match the high school price and the menu would mirror the high school menu in 2013-14. Superintendent recommended approval.

Mr. McCain moved approval of the increase in middle school lunch prices for 2013-14. Mr. Pegler seconded the motion and it carried unanimously, with a 5-0 vote.

**G. Approval of Construction Management at Risk Contract with Mid-State Mechanical Contractors for the Vero Beach High School Thermal Energy Storage System Project, 2013-18 – Mr. Morrison**

Approval was recommended for the Construction Management at Risk (CMAR) Contract between the School District of Indian River County and Mid-State Mechanical Contractors for the Vero Beach High School Thermal Energy Storage System Project #2013-18. This project would consist of the construction of a Thermal Energy Storage Plant south of the Vero Beach High School Campus to serve both the Vero Beach High School and Freshman Learning campuses. The Design Phase Fee was negotiated between the contractor and the District Construction Negotiation Team on May 28, 2013. The Overhead and Profit for the project's Construction Phase would be negotiated between the contractor and the District Construction Negotiation Team at a later date. Upon Board approval of this contract, a Guaranteed Maximum Price (GMP) would be established for the project. The final GMP and negotiated fees would then be submitted for Board Approval. Superintendent recommended approval.

Mrs. Disney-Brombach moved approval of the Construction Management at Risk Contract with Mid-State Mechanical Contractors for the Vero Beach High School Thermal Energy Storage System Project, 2013-18. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

**H. Approval to Award Sunshine Land Design, Inc., for Traffic and Wetland Improvements at Oslo Middle School, 2013-19 - Mr. Morrison**

This was a Request for Proposal (RFP) for the construction of a new parent drop-off/pick-up loop and a stacking lane at Oslo Middle School. The scope included a new driveway with a culvert onto 5<sup>th</sup> Street, SW, a vehicle stacking lane approximately 700', miscellaneous grading work, and a revitalization of an existing wetland area with a new boardwalk. Award was recommended to Sunshine Land Design, Inc., as the best responsive and responsible proposer meeting specifications, terms, and conditions. The contract would be presented at a later date. Superintendent recommended approval.

Mrs. Disney-Brombach moved approval to award Sunshine Land Design, Inc., for traffic and wetland improvements at Oslo Middle School, 2013-19. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

**I. Approval to Enter into Negotiations with Florida Power & Light and BGA, Inc., A ConEdison Solutions Company, to obtain Master Agreements for Guaranteed Energy Cost Savings, SDIRC 2013-13 - Mr. Morrison**

A Request for Qualifications (RFQ) for Energy Performance Savings Contractors (EPSC) capable of providing comprehensive energy management and energy-related capital improvement services for District facilities pursuant to §1013.23, §287.055, and §489.145 Florida Statutes had been issued by the District. EPSC's was a licensed business under § 471 or §481 Florida Statutes for the analysis, design, implementation, or installation of energy, water, and wastewater efficiency, and conservation measures through energy performance contracts. Recommendation was to enter into negotiations with the top two companies, Florida Power & Light and BGA Inc., A Con-Edison Solutions Company, to obtain Master Agreements that would be presented to the Board for approval at a later date. Superintendent recommended approval.

Mr. Pegler moved approval to enter into negotiations with Florida Power & Light and BGA, Inc., A ConEdison Solutions Company, to obtain Master Agreements for Guaranteed Energy Cost Savings, SDIRC 2013-13. Ms. Jimenez seconded the motion and it carried unanimously, with a 5-0 vote.

**J. Approval of 2013-2014 Organization Chart - Dr. Adams**

The 2013-2014 Organizational Chart was attached. The Chart reflected the elimination of Executive Director of Instructional and Information Technology that would be replaced with Assistant Superintendent for Technology and Assessment. The Chart also added a Director of Technology Services. The cost impact was \$125,124.47. Superintendent recommended approval.

Dr. Adams reviewed the proposed Organization Chart. Mrs. Disney-Brombach moved approval of the 2013-2014 Organization Chart. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

**Consent Item moved to follow the Action Agenda:**

**B. Approval of Personnel Recommendations – Ms. Roberts**

Attached was a list of personnel recommendations that included personnel additions, terminations, and/or changes. Also included were employee reappointments. Superintendent recommended approval.

Dr. Adams stated that she removed the reappointment position for the Executive Director of Instruction and Information Technology because it was eliminated from the Organization Chart approved under Action J. She also requested to delete the first name listed on number 11. Support Staff Separations. Mr. Pegler moved approval of the Personnel Recommendations



as amended. Mrs. Disney-Brombach seconded the motion and it carried unanimously, with a 5-0 vote.

IX. SUPERINTENDENT'S REPORT

Dr. Adams announced that this was Mrs. D'Albora's last business meeting before retiring. She thanked her for everything she did for the School District. Chairman Johnson echoed her sentiments.

X. DISCUSSION

No discussion items.

XI. SCHOOL BOARD MEMBER MATTERS – Chairman Johnson

Mrs. Disney-Brombach congratulated all teachers, graduates, and students moving up a grade. She also said that it was great that the District was getting out of the hole, financially; and that there were changes in leadership to move the District into the future.

Ms. Jiménez thanked the teachers and all support staff for a great school year. She mentioned that there was extra work this year for teachers and staff with the new teacher evaluation system. Ms. Jiménez talked about the summer food program that would help families. She also talked about the Common Core issue.

Chairman Johnson thanked Mr. Morrison for the information given at the 2013-2014 Budget Workshop. She congratulated both high school Principals for their graduation events. Chairman Johnson said that she walked the new Beachland parking access. She was glad that this would be completed before the new school year.

Mrs. D'Albora said that she was special privilege to have had the opportunity to work for the School District.

XII. INFORMATION AGENDA

No items

XIII. SUPERINTENDENT'S CLOSING

Dr. Adams thanked Mr. Sanders and Mr. Morrison were an example of visionary planning. She recognized Bobby Miller and her students who received awards at the 13<sup>th</sup> Annual Indian River State College Media Showcase. Dr. Adams thanked the Board for their support. She said that it had been a hard year. Dr. Adams has not had the opportunity to spend more time at the schools. My commitment was to put strong leaders in place so she could spend more time at the schools and facilities.

XIV. ADJOURNMENT – Chairman Johnson

With no further business, the meeting adjourned at approximately 7:19 p.m.